

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, August 17, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Ernest Peters	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Byron Peters	Interim Chief Administrative Officer/ Director of Projects & Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
John Zacharias	Director of Utilities
Caitlin Smith	Director of Planning and Agriculture
Landon Driedger	Agricultural Fieldman

ALSO PRESENT: Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on August 17, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 22-08-531 **MOVED** by Councillor Wardley

That the agenda be adopted with the following additions:

4. b) Leaders International

- 9. a) Agricultural Leases
- 10. c) High Level Fireman's Ball
- 15. g) Recycling Council of Alberta Conference
- 15. h) Free Asset Management for Elected Officials Workshops

CARRIED

**ADOPTION OF
 PREVIOUS MINUTES:**

3. a) Minutes of the July 13, 2022 Regular Council Meeting

MOTION 22-08-532

MOVED by Councillor Wardley

That the minutes of the July 13, 2022 Regular Council Meeting be adopted as amended.

CARRIED

CLOSED MEETING:

4. CLOSED MEETING

MOTION 22-08-533

MOVED by Councillor Bateman

That Council move into a closed meeting at 10:02 a.m. to discuss the following:

- 4.a) Little Red River Cree Nation – Additions to Reserve (ATR) (*FOIP s. 21, 22, 23 and 24*)

CARRIED

The following individual were present during the closed meeting discussion. (*MGA Section 602.08(1) (6)*)

- All Councillors Present
- Byron Peters, Interim Chief Administrative Officer/ Director of Projects & Infrastructure
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary
- Jennifer Batt, Director of Finance
- John Zacharias, Director of Utilities
- Caitlin Smith, Director of Planning & Agriculture
- Landon Driedger, Agricultural Fieldman

MOTION 22-08-534

MOVED by Councillor Wardley

That Council move out of the closed meeting at 10:27 a.m.

CARRIED

MOTION 22-08-535

MOVED by Councillor Peters

That a letter of response be sent to Little Red River Cree Nation.

CARRIED

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

GENERAL REPORTS:

8. a) CAO & Director Reports for July 2022

MOTION 22-08-536

MOVED by Councillor Wardley

That administration work with Mighty Peace Fish and Game Association to keep the public fish pond lease active.

CARRIED

Reeve Knelsen recessed the meeting at 10:54 a.m. and reconvened at 11:02 a.m.

**AGRICULTURE
SERVICES:**

9. a) Agricultural Leases (ADDITION)

MOTION 22-08-537
Requires Unanimous

MOVED by Councillor Cardinal

That the Agricultural Leases discussion be received for information.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

**10. a) Budget Amendment Request – Breathing
Apparatus Compressor**

MOTION 22-08-538
Requires 2/3

MOVED by Councillor Wardley

That the LC - Air Compressor - Bottle Filling Station (2022) TCA Project Budget be amended from \$87,000 to \$92,581.00 with funding coming from the General Operating Reserve.

CARRIED

**COMMUNITY
 SERVICES:**

MOTION 22-08-539
 Requires 2/3

10. b) Budget Amendment Request – Firewood Pile

MOVED by Councillor Braun

That the 2022 Operating Budget be amended by \$10,000 to hire two non-profit groups to split and stack fire wood at the La Crete Lagoon with funding coming from the General Operating Reserve.

CARRIED

**COMMUNITY
 SERVICES:**

MOTION 22-08-540
 Requires Unanimous

10. c) High Level Fireman’s Ball (ADDITION)

MOVED by Councillor Wardley

That Council be authorized to attend the High Level Fireman’s Ball on October 1, 2022.

CARRIED UNANIMOUSLY

FINANCE:

MOTION 22-08-541

11. a) Financial Reports – January 1 – July 31, 2022

MOVED by Councillor Braun

That the financial reports for January to July 31, 2022 be received for information.

CARRIED

FINANCE:

MOTION 22-08-542

11. b) Expense Claims – Councillors

MOVED by Councillor Wardley

That the Councillor expense claims for July 2022 be received for information.

CARRIED

FINANCE:

MOTION 22-08-543

11. c) Expense Claims June & July – Members at Large

MOVED by Councillor Cardinal

That the Member at Large Expense Claims for June and July 2022 be received for information.

CARRIED

FINANCE: 11. d) **Disaster Recovery Program – 2020 Update August Report**

MOTION 22-08-544 **MOVED** by Councillor Braun

That the outstanding 2020 Disaster Recovery Program update report be received for information.

CARRIED

FINANCE: 11. e) **Disaster Recovery Program – 2021 Overland Flood Final**

MOTION 22-08-545 **MOVED** by Councillor Cardinal

That the outstanding 2021 Overland Flooding Final Disaster Recovery Program update report be received for information.

CARRIED

DELEGATIONS: 7. a) **George Fehr, La Crete Municipal Nursing Association (LCMNA) – Pursue Housing Authority Status**

MOTION 22-08-546 **MOVED** by Councillor Derksen

That administration bring back a map for reference for the proposed housing authority boundaries.

CARRIED

Reeve Knelsen recessed the meeting at 11:58 a.m. and reconvened at 12:49 p.m.

FINANCE: 11. f) **Fort Vermilion Mitigation Construction Update – 2020 Overland Flood**

MOTION 22-08-547 **MOVED** by Councillor Cardinal

That administration proceed with creating a “Name that Neighborhood” campaign for Phase 1 - 4 Mitigation neighborhoods.

CARRIED

FINANCE:

**11. g) Conditional Grant Agreement – Interest Revenue
 Jan-June 2022**

MOTION 22-08-548
 Requires 2/3

MOVED by Councillor Cardinal

That the 2022 Capital Budget be amended by \$455,611 for the FV – Flood Mitigation project with funding of \$51,301 from interest earned on advanced funds from January – June 2022, \$1,512 from land rent, \$402,798 from land development.

CARRIED

FINANCE:

**11. h) La Crete Polar Cats Snowmobile Association –
 Richardson Foundation Inc. Grant**

MOTION 22-08-549
 Requires 2/3

MOVED by Councillor Peters

That the 2022 operating budget be amended to include \$15,000 for the La Crete Polar Cats Snowmobile Association towards their groomer project, with funding coming from Richardson Foundation Inc. and to release the funds immediately and issue a receipt to Richardson Foundation Inc. after proof of purchase.

CARRIED

FINANCE:

**11. i) Mackenzie Applied Research Association –2022
 Agricultural Fair Budget Amendment**

MOTION 22-08-550
 Requires 2/3

MOVED by Councillor Wardley

That the 2022 Budget for the One Time - 2022 Agricultural Fair project be amended by \$25,250 with all funding coming from public donations.

CARRIED

FINANCE:

**11. j) La Crete Recreation Society – Indoor Ice Arena
 Capital Projects**

MOTION 22-08-551
 Requires 2/3

MOVED by Councillor Braun

That the 2022 Capital Budget be amended by \$105,000 for the La Crete Recreation Society Indoor Ice Rink project with all funding coming from public donations.

CARRIED

FINANCE:

11. k) La Crete Library Society – Funding Request

MOTION 22-08-552

Requires 2/3

MOVED by Councillor Bateman

That the 2022 One Time Project Budget be amended by \$20,000 for the La Crete Library Boards – Building Extension Engineering project with funding coming from the General Capital Reserve.

CARRIED

Reeve Knelsen recessed the meeting at 1:21 p.m. and reconvened at 2:42 p.m.

Councillor Derksen declared himself in conflict of interest and left the meeting at 2:42 p.m.

OPERATIONS:

12. a) 101 Ave Asphalt Project – Budget Amendment

MOTION 22-08-553

Requires 2/3

MOVED by Councillor Bateman

That the 2022 Capital Budget be amended to include the 101 Ave Asphalt project in the amount of \$80,907, with \$24,273 coming from Local Improvement Fee, and \$56,634 from the Road Reserve.

CARRIED

OPERATIONS:

12. b) Bylaw 1261-22 – Local Improvement Tax, 101 Ave Asphalt

MOTION 22-08-554

MOVED by Councillor Braun

That first reading be given to Bylaw 1261-22, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for construction of an Asphalt Overlay on 101st Avenue, 98th Street to 97th Street for; Plan 062 6286, Block 23, Lot 10, Plan 062 6286, Block 23, Lot 9, Plan 212 1586, Block 22, Lot 2 in the Hamlet of La Crete.

CARRIED

Councillor Derksen returned to the meeting at 2:48 p.m.

OPERATIONS:**12. c) Strategic Transportation Infrastructure Program (STIP) Grant BF 81124 and Budget Amendment**

MOTION 22-08-555
 Requires 2/3

MOVED by Councillor Bateman

That the 2022 Capital Budget be amended by \$500,000 for the Bridge File 81124 Project with \$375,000 coming from Strategic Transportation Infrastructure Program (STIP) and \$125,000 coming from the Roads Reserve.

CARRIED**OPERATIONS:****12. d) Intersection Upgrade 101 Street & 109 Avenue**

MOTION 22-08-556

MOVED by Councillor Bateman

That administration proceed with cost sharing discussions for the 101 Street/109 Avenue intersection improvement with La Crete Co-op, and begin planning for the relocation and changes to utilities to accommodate an intersection upgrade and bring project forward to the 2023 Budget deliberations.

CARRIED**OPERATIONS:****12. e) Special Council Meeting Request for Tender Opening**

MOTION 22-08-557

MOVED by Councillor Driedger

That a Special Council Meeting be held on August 30, 2022 at 11:00 a.m. for the purpose of opening tenders.

CARRIED**UTILITIES:**

13. a) None

PLANNING & DEVELOPMENT:

14. a) None

ADMINISTRATION:

15. a) Bylaw 1229-21 School Zones and Other Speed Zones

MOTION 22-08-558
 Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 1229-21, being the School Zones and Other Speed Zones.

CARRIED

MOTION 22-08-559
 Requires 2/3

MOVED by Councillor Peters

That second reading be given to Bylaw 1229-21, being the School Zones and Other Speed Zones.

CARRIED

MOTION 22-08-560
 Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1229-21, being the School Zones and Other Speed Zones.

CARRIED UNANIMOUSLY

MOTION 22-08-561
 Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 1229-21, being the School Zones and Other Speed Zones.

CARRIED

ADMINISTRATION:

15. b) Bylaw 1262-22 Water Services Franchise

MOTION 22-08-562

MOVED by Councillor Bateman

That the first reading be given to Bylaw 1262-22, being a bylaw to approve the water franchise agreement between the Town of High Level and Mackenzie County for the provision of potable water services.

CARRIED

ADMINISTRATION:

15. c) Town of High Level Notice of Proposed Annexation

MOTION 22-08-563

MOVED by Councillor Wardley

That the Town of High Level Notice of Proposed Annexation Report be received for information.

CARRIED

ADMINISTRATION: **15. d) 2022 Alberta Forest Products Association Annual
General Meeting and Conference**

MOTION 22-08-564 **MOVED** by Councillor Wardley

That Councillor Derksen be authorized to attend the Alberta Forest Products Association Conference from September 28 – 30, 2022 in Jasper, Alberta:

CARRIED

ADMINISTRATION: **15. e) Rural Health Professions Action Plan (RhPAP) 2022
Community Attraction and Retention Conference**

MOTION 22-08-565 **MOVED** by Councillor Wardley

That the following Councillors be authorized to attend the RhPAP 2022 Community Attraction and Retention Conference from October 4-6, 2022 in Drayton Valley, Alberta:

Councillor Cardinal
Councillor Smith

CARRIED

ADMINISTRATION: **15. f) Rural Municipalities of Alberta (RMA) Fall
Convention – November 7 - 10, 2022**

MOTION 22-08-566 **MOVED** by Councillor Peters

That all Members of Council be authorized to attend the 2022 Rural Municipalities of Alberta (RMA) Fall Convention November 7 - 10, 2022.

CARRIED

ADMINISTRATION: **15. g) Recycling Council of Alberta Conference
(ADDITION)**

MOTION 22-08-567 **MOVED** by Councillor Driedger
Requires Unanimous

That the following Councillors be authorized to attend the Recycling Council of Alberta Conference on October 6, 2022 in Sherwood Park:

Councillor Wardley
Councillor Derksen
Councillor Peters
Councillor Bateman
Councillor Driedger

CARRIED UNANIMOUSLY

ADMINISTRATION:

15. h) Free Asset Management for Elected Officials Workshops (ADDITION)

MOTION 22-08-568
Requires Unanimous

MOVED by Councillor Wardley

That the Free Asset Management for Elected Officials Workshops be received for information.

CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE ITEMS:

16. a) 2026 Alberta Winter & Summer Games

MOTION 22-08-569

MOVED by Councillor Driedger

That administration work with the local Board of Trade and Chambers of Commerce for expression of interest for the 2026 Alberta Winter & Summer Games.

CARRIED

COMMITTEE OF THE WHOLE ITEMS:

16. b) Fish Stocking Ponds in Mackenzie County

MOTION 22-08-570

MOVED by Councillor Braun

That administration invite Alberta Conservation Association to a Committee of the Whole meeting to improve fish stocking ponds in the area.

CARRIED

COUNCIL COMMITTEE

17. a) Council Committee Reports (Verbal)

REPORTS:

MOTION 22-08-571

MOVED by Councillor Braun

That the Council Committee verbal reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. b) Municipal Planning Commission Meeting Minutes

MOTION 22-08-572

MOVED by Deputy Reeve Sarapuk

That the unapproved Municipal Planning Commission meeting minutes of July 14, 2022 and August 11, 2022 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. c) Inter-municipal Planning Commission Meeting Minutes

MOTION 22-08-573

MOVED by Councillor Wardley

That the unapproved Inter-municipal Planning Commission meeting minutes of July 13, 2022 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. d) Fort Vermilion Mitigation Meeting Minutes

MOTION 22-08-574

MOVED by Councillor Cardinal

That the unapproved Fort Vermilion Mitigation Meeting Minutes of July 14, 2022 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. e) Development Ad Hoc Committee Minutes

MOTION 22-08-575

MOVED by Councillor Wardley

That the unapproved Development Ad Hoc Committee meeting minutes of August 9, 2022 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

18. a) Information/Correspondence

MOTION 22-08-576

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

4. CLOSED MEETING

MOTION 22-08-577

MOVED by Councillor Bateman

That Council move into a closed meeting at 4:20 p.m. to discuss the following:

- 4.b) Leaders International (*FOIP s. 17*)

CARRIED

The following individual were present during the closed meeting discussion. (*MGA Section 602.08(1) (6)*)

- All Councillors Present

MOTION 22-08-578

MOVED by Councillor Wardley

That Council move out of the closed meeting at 4:42 p.m.

CARRIED

MOTION 22-08-579
Requires Unanimous

4. MOVED by Councillor Bateman

That Council proceed as discussed.

CARRIED UNANIMOUSLY

NOTICE OF MOTION: 19. a) None

NEXT MEETING DATES: 20. a) Meeting Dates

Special Council Meeting
August 30, 2022
11:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
September 13, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
September 26, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 21. a) Adjournment

MOTION 22-08-580 MOVED by Councillor Bateman

That the Council meeting be adjourned at 4:43 p.m.

CARRIED

These minutes were approved at the September 13, 2022, Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer